



TOWN BOARD RESOLUTION 2016-14

ADOPTED

Item # 4.15

DOC ID: 23797

Approve 2016 Town Facility Use Fee Schedule

RESOLVED, that the following Fee Schedule for use of certain Town-owned facilities shall be effective as of January 1, 2016:

2016 TOWN FACILITY USE FEE SCHEDULE

Small Facility Fee Schedule

Applicable for use of the Westhampton Community Center, Noyac School House, and Bridgehampton Community Center:

<u>Length of Event</u>	<u>Up to 25 Persons</u>	<u>25-75 Persons</u>	<u>76 to capacity*</u>
Up to 2 hours	\$10	\$20	\$40
2-4 hours	\$20	\$40	\$80
More than 4 hours	\$50	\$75	\$100

Large Facility Fee Schedule

Applicable for use of the Hampton Bays Community Center, David W. Crohan Community Center, and Bridgehampton Community House:

<u>Length of Event</u>	<u>Up to 25 Persons</u>	<u>25-75 Persons</u>	<u>76 to capacity*</u>
Up to 2 hours	\$20	\$40	\$80
2-4 hours	\$40	\$80	\$160
More than 4 hours	\$75	\$150	\$300

Large Facility Weekend Usage Surcharge

A surcharge of \$50 per hour, not to exceed \$150 for a single event, shall be imposed for events taking place Saturday or Sunday. This fee covers the cost of Town staffing to open and close the facility, and to perform general oversight. Please note that this fee does NOT cover the cost of set-up or break-down of the facility, or post-event clean up. These items shall be the responsibility of the organization sponsoring the event, unless separate arrangements and compensation have been negotiated with and agreed upon by the Town.

Catering Permit Fee: \$100, valid for two years

Organizations wishing to serve more than light refreshments (e.g., coffee/cake, soda/chips, etc.) at their event must do so utilizing the services of a licensed caterer. The caterer shall be required to complete the Human Services' Caterer Permit form, provide copies of all applicable licenses, permits, and insurance relating to food service, and pay the above-referenced fee. The permit shall remain valid for two years from the date of issuance.

Alcohol Service Fee

Organizations wishing to serve alcoholic beverages (beer and wine ONLY) at any event at a

Human Services facility must do so utilizing the services of a licensed caterer possessing a NYS liquor license. Additional insurance requirements also apply. The organization must complete an Alcohol Permit application, provide all required documentation, and pay the following fee:

<u>Up to 25 Persons</u>	<u>25-75 Persons</u>	<u>76 to capacity*</u>
\$50	\$100	\$200

* Please note that meeting attendance at any facility cannot exceed the maximum capacity for the individual facility as posted by the Town's Fire Marshal.

Financial Impact:

As provided for in the 2016 Adopted Budget

RESULT: **ADOPTED [UNANIMOUS]**

MOVER: Jay Schneiderman, Supervisor

SECONDER: Stan Glinka, Councilman

AYES: Jay Schneiderman, John Bouvier, Stan Glinka

ABSENT: Christine Preston Scalera